



CATHERINE E. PUGH
MAYOR

TRUCK LOADING ZONE REQUEST
PARKING AUTHORITY OF BALTIMORE CITY
Department of Operations: On-Street Parking
200 WEST LOMBARD STREET, SUITE B
BALTIMORE, MARYLAND 21201

443-573-2800 • parkingplanning@bcparking.com



PARKING
OF BALTIMORE CITY
AUTHORITY

Date:

Name of Business:

Type of Business:

Name of Owner/Licensee:

Contact Phone:

Contact Email:

Business Address:

Zip:

Business License Number:

Business Hours/Days of Operation:

What business activity requires a truck loading zone?

Is there an existing truck loading zone on your block?

Yes

No

If yes, can your business utilize the existing truck loading zone?

Does your business have access to any of the following?

Driveway

Yes

No

Loading Dock

Yes

No

Garage

Yes

No

Parking Lot

Yes

No

If yes to any of the above, can loading/unloading be conducted from these locations?

Which days and times do you receive deliveries/have pickups?

What type of vehicles make deliveries/pickups at your business?

On an average day, how many deliveries/pickups does your business receive?

What are the existing parking restrictions on the block?

Remarks & Other Considerations:

Please note the following:

- Even though you are requesting the loading zone, the loading zone remains the property of the City of Baltimore and it may be used by anyone who is actively loading or unloading a vehicle per Article 31, Section 6-16 (c) of Baltimore City Code.
- A loading zone is not a parking space for you, the drivers of the vehicles who are engaging in loading and unloading/pick-up or drop-off, or anyone else. A loading zone is for the expeditious loading and unloading of property and passengers only. Violators may receive citations.
- You may not restrict access to the loading zone by blocking the area off with cones or any other device. Such an action is in violation of Article 31, Section 3-1.
- Continuous abuse of a loading zone may result in its removal.
- Generally, three weeks are required to investigate a Truck Loading Zone request and to make a determination.
- If a Truck Loading Zone is approved, installation of signs generally takes 30 days from the date of approval.
- There are no fees associated with this service.