Addendum to RFP # OPS-03-2023 Mobile Parking Payment Services

- **Please clarify who will be responsible for procurement and installation of signs and decals.**
  - The Parking Authority of Baltimore City will procure and install. PABC will assess a fee of $2000 to each participating MPP annually as reimbursement.

- **Can you list the 18 metered surface lots with space count for each referenced on page 2?**
  - An updated list of Metered Surface Lots and spaces can be found on our website *https://parking.baltimorecity.gov/pabc-street-metered-and-surface-parking-lots*

Northeast Market Lots (3 lots)	149
Pennsylvania Avenue Market Lots (2 Lots)	108
Jones Falls Expwy B (JFB) Lot	74
Jones Falls Expwy A (JFA) Lot	191
Greene and Saratoga Lot	30
Hollins Market Lot	38
Smith Ave/Newbury Lot	62
Waverly Lot	101
Fleet and Dean Lot	74
MTA Lot	60

- **How many on-street parking spaces are in this project scope?**
  - Currently, there are approximately 11,000 metered parking spaces.

- **Are the off-street, gated garages in this project scope? If so, can you list the garages with space count for each?**
  - Yes, the Service must have the ability to be scaled with City-owned Off-street facilities. See the current list with space count below:

Baltimore Street Garage	510
Caroline Street Garage	325
Fayette Street Garage	185
Fleet & Eden Garage	848
Franklin Street Garage	376
Lexington Street Garage	659
Little Italy Garage	399
Marina Garage	199

Market Center Garage	606
Penn Station Garage	525
St. Paul Garage	499
West Street Garage	248

- **What are brands of gates and PARCS equipment?**
  - Our current PARCS is from Scheidt & Bachmann. However, PABC is currently reviewing several responses to a recent RFP for a new PARCS system. We do not know the vendor at this time.

- **Can you confirm the current hourly meter rates for on street and off street (lots)?**
  - Effective hours and hourly rates vary widely, from as few as 5 hours per day (on blocks that have both morning and evening peak restrictions) to as many as 24 hours per day. Even in any particular neighborhood, the hours and rates may vary block to block, depending on the hours of operation of the businesses in those blocks and, therefore, the need to manage parking. Meter rates vary from $.50/hour to $4.50/hour.

- **Can you confirm there is a no limit to page response for TAB 5 – Duration and Schedule?**
  - Confirmed. There is no page limit for a response for TAB 5

- **Please confirm that TAB 9 – List of exceptions should be referenced as TAB 8?**
  - See proposal content order in the table below:

Cover Page	Tab 1
MPP's General Qualification, Previous Experience and Identification of Team	Tab 2
Description of Scope of Work	Tab 3
Fee Proposal	Tab 4
Duration and Schedule	Tab 5
MPP Certification	**Tab 6**
List of Exceptions	**Tab 7**

- **Please confirm if we need to submit Exhibit J with our response.**
  - Please include Exhibit J as a response to Fee Proposal (Tab 4)

- **Should we submit any comments (if any) to the terms of the contract as additional material?**
  - Feel free to include any comments as additional material. Some or all terms may be non-negotiable.

- **Can you please confirm that Section IV - Minimum Qualifications & Scope of Services is the correct RFP section to discuss in Tab 3 of our proposal and that we should disregard the subsections listed in the Proposal Content requirements for Tab 3?**
  - Section IV Is the correct section to discuss in Tab 3.

- **Please indicate what enforcement provider you currently use as well as any you plan to use.**
  o Gtechna is the current parking enforcement provider.

- **What types of handhelds are the enforcement officers using?**
  o The Parking Enforcement Agents are currently using the Panasonic FZ-N1 (Toughpad) handheld devices.

- **Can you please clarify what you mean by 2e. Identify work on the project that the MPP intends to self-perform (page 19).**
  o PABC would like explanation and identification of which work you as the vendor will perform, versus the work performed by another subcontractor (if any).

- **Who are the current meter providers?**
  o IPS and Flowbird are the current meter providers.

- **Who is the Authority's merchant services/credit card processing provider?**
  o Global Payments is currently PABC's merchant services/credit card processing provider.

- **Does the Authority act as the Merchant of Record with its payment provider?**
  o Yes

- **Is the Authority willing to consider using the vendor's payment processor of choice in order to utilize additional functionality and save money with discounted rates?**
  o No

- **Are vendors eligible to be awarded both the mobile parking payment RFP and the SMS text to pay RFP?**
  o Yes, as long as the vendor meets the minimum qualifications.

- **Can the Authority elaborate on the request for demand based pricing?**
  o Demand-based meter rate pricing aims to charge the right price for on-street metered parking so that one to two parking spaces are always available or 75-85% occupancy. PABC collects occupancy data no more than twice per year and meter rates are adjusted by $0.25 until the target occupancy is achieved. If occupancy is higher than 85%, meter rates are increased, if occupancy is less than 75%, meter rates are decreased, and if occupancy is in the target of 75-85%, meter rates are maintained. Additional information about our demand based parking meter rate setting can be found on our website at https://parking.baltimorecity.gov/demand-based-parking-meter-rate-setting

- **When does the Authority intend on launching the system?**
  o As soon as possible after the vendor is selected, and depending on the duration and schedule of the selected vendors.

- **Can you provide more recent (past 3 years) metered parking program revenue and total annual transaction figures?**
  - Total Revenue 2021 – YTD in table below:

	2021	2022	2023
Multi Space	$8,355,361.94	$9,195,152.29	$5,570,030.85
Single Space	$1,266,680.10	$1,116,246.00	$551,883.50
Total	$9,622,042.04	$10,311,398.29	$6,121,914.35

  - Total Transaction Count 2021 – YTD in table below:

		2021	2022	2023
Multi Space	#CCard	2,462,417	2,781,613	1,664,496
	#Coin	792,692	418,743	404,999
Single Space	#CCard	1,130,428	1,248,291	705,569
	#Coin	315,227	810,457	346,326
Total Transactions		4,700,764	5,259,104	3,121,390

- **What is the average parking transaction dollar amount?**
  - The average parking transaction amount since 2021 is approximately $2.00.

- **What is the average hourly rate for the Authority's on-street and off-street spaces?**
  - The average hourly rate on-street is approximately $2.00 and $12.00 off-street.

- **Could you explain the intention behind having a separate scope for Text to Pay? Will the City be open to awarding more than one Text to Pay vendor as is the goal with the Mobile Payment RFP? If the offering is all inclusive, does the City of Baltimore still require two separate submissions? One for Mobile Payment and one for Text to Pay?**
  - The Parking Authority of Baltimore City wants to simplify the text-to-pay process for parkers and to deter fraud by offering just one text-to-pay option. PABC will only award one Text to Pay vendor and we require two separate submissions.

- **In the *IT Contract Requirements* section, The Data Ownership provision limits Contractor's use of City data to "the purposes set forth in the Contract." Would the City consider granting a broader license, allowing the Contractor to use disaggregated, anonymized and non-sensitive data for limited purposes like software improvement and business intelligence products?**
  - This City requirement may be non-negotiable – we requested a response from Baltimore City Information Technology and did not receive a response in time for issuance of this addendum.

- **Would the Authority consider an extension of the proposal submission deadline for Vendors to submit the most comprehensive response possible?**
  - The Parking Authority will extend the deadline for vendor proposal submission to ***August 18, 2023 by 4pm.***